



PANSKURA BANAMALI COLLEGE

**ANNUAL QUALITY ASSURANCE
REPORT 2017-18**

**BY IQAC
2017-18**

Part-A

Institution Details

The Annual Quality Assurance Report (AQAR) of the IQAC 2017-2018**Part–A****1. Details of the Institution**

Name of the Institution	PANSKURA BANAMALI COLLEGE
Address Line 1	KANAKPUR
Address Line 2	PO-PANSKURA R.S.
City/Town	PANSKURA
State	WEST BENGAL
Pin Code	721152
Institution e-mail address	Principal.pbc@gmail.com
Contact Nos.	03228252222,+919434453188
Name of the Head of the Institution:	PROF.(DR.) NANDAN BHATTACHARYYA
Tel. No. with STD Code:	03228-252222
Mobile:	+919434453188
Name of the IQAC Co-ordinator:	Dr. Nirmalya Das
Mobile:	+91- 9433382512
IQAC e-mail address:	iqac.pbca@gmail.com

NAAC Track ID (Forex.MHCOGN18879): WBCOGN12096

NAAC Executive Committee No. & Date:

EC/35/053; February 28, 2005

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner-bottom
of your institution's Accreditation Certificate)

Website address:

www.panskurabanamalicollege.org

Web-link of the AQAR:

<http://www.panskurabanamalicollege.org/AQAR2017-18.pdf>For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	85.25	2005	5 YEARS
2	2 nd Cycle	A	3.11	2016	5 YEAR

Date of Establishment of IQAC:DD/MM/YYYY

19-10-2015

AQAR for the year (for example 2010-11)

2017-18

Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR2011-12 submitted on 30/12/2015

ii. AQAR2012-13 submitted on 30/12/2015

iii. AQAR2013-14 submitted on 30/12/2015

iv. AQAR2014-15 submitted on 30/12/2015

v. AQAR 2015-16 submitted on 30/12/2016

vi. AQAR 2016-17 submitted on 27/07/2017

vii. AQAR 2017-18 submitted on 28/05/2018

Institutional Status

University

State Central Deemed Private

Affiliated College

Yes No

Constituent College

Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(e.g. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC12B

Grant-in-aid + Self Financing Totally Self-financing

Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others: (Specify)

Directorate of Distance Education (Vidyasagar University), Netaji Subhas Open University, Kolkata study center

Name of the Affiliating University (*for the Colleges*) **VIDYASAGAR UNIVERSITY**

Special status conferred by Central/State Government--UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/ Central Govt. /University **Academic Autonomy for PG Course**

University with Potential for excellence **NO** UGC-CPE **NO**

DST Star scheme **No** UGC-CE **NO**

UGC-Special Assistance Programme DST-FIST **Sanctioned**

UGC-Innovative PG programmes **NO** Any other (*Specify*) **BOOST, WBDBT**

UGC-COP Programmes **NO**

2. IQAC Composition and Activities

No. of Teachers	<input type="text" value="8"/>
No. of Administrative/Technical staff	<input type="text" value="2"/>
No. of students	<input type="text" value="1"/>
No. of Management representatives	<input type="text" value="1"/>
2.5 No. of Alumni	<input type="text" value="1"/>
2.6 No. of another stakeholder and community representatives	<input type="text" value="1"/>
2.7 No. of Employers/Industrialists	<input type="text" value="1"/>
2.8 No. of other External Experts	<input type="text" value="2"/>
2.9 Total No of members	<input type="text" value="17"/>
2.10 No. of IQAC meetings held	<input type="text" value="3"/>
No. of meetings with various stakeholders: No.	<input type="text" value="9"/> Faculty <input type="text" value="3"/> TC meeting
Non-Teaching Staff	<input type="text" value="3"/> Students <input type="text" value="2"/> Alumni <input type="text" value="1"/> Others <input type="text"/>
Has IQAC received any funding from UGC during the year?	Yes <input type="text"/> No <input checked="" type="checkbox"/>
If yes, mention the amount	<input type="text" value="0"/>

Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

Themes

- One-day seminar on “Institutional Quality Development.”
- One-day workshop on ‘Astro-Physics organize by department of Physics’.

Significant Activities and contributions made by IQAC

- Development of PG laboratories mainly for Chemistry, Physics, Geography and Computer Science.
- Construction of new toilets with the financial assistance of Indian Oil Corporation (Haldia Unit) at Vidyasagar Bhawna.
- Arrangement of new teacher's room for PG departments at Golden Jubilee building.
- Purchase of computers, books for central library, instruments for both UG and PG laboratories as required for the various courses.
- Preparation of course files for class teaching which meets need of the study material of the students.
- Mentor-mentee programme for students.
- Continuation of online feedback and course completion feedback from students.
- More initiatives have been taken to engage the students in community service and environmental awareness activities through NSS programme.
- Maintenance and repairing works of the college building.
- Proposal to Haldia Development Authority for construction work has been sanctioned.
- Continuation of NCC programme. Sensitization programme organized by IQAC for students, staff and teachers for Institutional Autonomy.
- Student engagement in "Swachha Bharat" programme on regular basis.

Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome to be achieved by the end of the year.

- The IQAC members meet periodically and discuss various issues relating to curriculum changes and progress of the institution to keep at par with the current needs and implementation of changes as per UGC mandates.
- IQAC follows up departmental activities as scheduled at the starting of academic session. Monitoring of departmental activities by the Academic subcommittee for overall academic development through preparation of class routine, course file and student's feedback system.
- Through research committee the IQAC of the college inform the faculty members in preparing the future plans for seminars/workshop and research proposals for funds from various statutory bodies like ICSSR, UGC, DST and DBT.
- The IQAC placed various plans in the meetings for Planning, Evaluation & UGC Committee, Board of Studies and Academic Council for approval and that has to be placed in the Governing Body meeting for its implementation.
- The IQAC always monitored the academic status of the college and suggest different short term plans and emergency basis requirements for academic developments of the students.
- The IQAC introduces various rules and regulations, and co-curricular programmes as per MHRD, UGC, Higher Education Department of Govt. of West Bengal and Vidyasagar University through different functional committees of the college.
- The IQAC plans for the submission of application of Institutional Autonomy to UGC as recommended by the NAAC peer team.
- Preparation of new CBCS syllabus as per UGC guideline for both UG and PG courses for academic autonomy.

- The IQAC plans for the submission of application to RUSA for financial grants with the help of Establishment subcommittee of the college.
- The IQAC prepared necessary documents for DBT Star College Programme for the department of Chemistry, Mathematics, Computer Science, Geography and Microbiology.
- In consultation with the faculty members and NTS the IQAC Co-coordinator prepare the AQAR and place it before the college Governing Body for verification. The Governing Body finalizes the Annual Quality Assurance Report for publication.

Plan of Action	Achievements
Curriculum Aspect	<ol style="list-style-type: none"> 1. Achieved the permissions from NCTE & Vidyasagar University for introducing M.P. Ed course from the session 2016-2017 and after necessary arrangements the course has been started with 40 students. 2. Departmental discussion regarding introduction of CBCS at UG Science by Vidyasagar University from the session 2017-18. 3. The BOS of all PG Departments regularly discussed the academic affairs mainly progression of syllabus, invitation of senior academicians from various institute and preparation of examination related activities. 4. BOS members of UG departments are regularly attached with members of Vidyasagar university for academic discussions and implementation of changes as per UGC guidelines. 5. IQAC and academic subcommittee have been discussed with the faculty members of all the department regarding implementation of CBCS at UG level (science) from the session 2017-18 as per notification of Vidyasagar university 6. Introduction of “end note” software for project report formatting in the central library and uploading of dissertation through library website of the college. 7. RUSA Committee is formed for preparation and application for infrastructural grant under RUSA 2.0.

Teaching learning evaluation	<ol style="list-style-type: none"> 1. Eminent academicians are invited from different universities and research institutes for taking classes and seminar lectures in the PG departments. 2. Regular Feedback taken through online system from students to improves the academic system of the college. 3. Continuation of course files system. 4. Student feedbacks have been analyzed to improve the teaching quality
Research consultancy & extension	<ol style="list-style-type: none"> 1. Teachers including the Principal are actively engaged in research project work funded by DST, DBT and UGC, CSIR. 2. Consultancy is being encouraged. 3. Underground water lifting pump for supply of drinking water to neighboring wards of the Panskura Municipality is allowed to be installed in the college campus. 4. Responsive Research Project entitled “Globalization and Social Exclusion from Development Programmes: A Study on West Bengal on the Basis of Different Casts” has been sanctioned by Indian Council of Social Science Research to Dr. Sugata Sen of Economics Department. Total Cost for the Project is Rs. 5, 60,000. 5. UGC Minor Research project has been sanctioned by UGC to Dr. Asutosh Sarkar of History Department. 6. Three NSS units of the college actively working on social extension services. NSS Unit and NCC cadets are actively engaged in community service through Swachha Bharat programme. 7. The students of NSS units encourages the economically backward families to enrolled in “Ujjwala Gas Project” for clean environment. 8. NSS units of the college have arranged Environment Awareness programme in the neighboring schools to increase the ideas of sustainable environment. 9. The other important activities of NSS Unit are as below:

AQAR: 2017-18
EXTENSION ACTIVITY

NSS

Title of the Activities	Organizing unit/ agency/ collaborating agency	Number of teachers coordinated in such activities	Number of students participated in such activities
Aranya Saptaha (14 th july-20 th july) - 2017	NSS Units I,II&III	05	150
Blood Donation Camp-24 th July-2017	NSS Units I,II&III	12	95
Swachh Bharat Abhiyan-(1 st Aug- 15Aug)	NSS Units I,II&III	03	250
15 th August Independence Day- 2017	NSS Units I,II&III	10	100
First Aid Training Programme(10 th Sept- 12 th September)-2017	NSS Units I,II&III with the help of Arambag Health Guide	04	200
NSS Day(24 th Sep) - 2017	NSS Units I,II&III	05	175
AIDS Day(1 st Dec) - 2017	NSS Units I,II&III	06(07 others resource person)	150
National Youth Week and Special Camp on Swachha Bharat Abhiyan (18 th -23th Jan) -2018	NSS Units I,II&III	04 & 04 others resource person	150
Republic Day(26 th Jan) -2018	NSS Units I,II&III	05	100
International Women's Day-8 th March	NSS Units I,II&III with help of Women Cell of Panskura Banamali College	07	150
World Water Day - 22th March	NSS Units I,II&III	03	100
World Water Day - 22th March	NSS Units I,II&III	03	100
World Health Day-7 th April	NSS Units I,II&III	05	200
Plantation Programme-5 th June	NSS Units I,II&III	04	100
Yoga Day(21th June)- 2018	NSS Units I,II&III and Physical Education	04	200

EXTENSION ACTIVITY

NCC

Title of the Activities	Organizing unit/ agency/ collaborating agency	Number of teachers coordinated in such activities	Number of students participated in such activities
Earth Day	NCC Unit PBC	01	76
World AIDS Day	NCC Unit PBC	02	101
Pulse Polio Immunization Drive	NCC Unit PBC	06	95
Cancer	NCC Unit PBC	03	72

- **Awards and recognition received for extension activities from Government and other recognized bodies during the year**

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited
TSC-NCC	Best SW Cadet	Kharagpur HQ,NCC	01
Obstacles-NCC	Stiffen, Medal & Certificate	45 Bn NCC, Medinipur	01
Inter Bn Competition	Best SW Cadet	45 Bn NCC,Medinipur	01
Drill-NCC	Best SD Cadet	45 Bn NCC Medinipur	01

- **Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year**

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers co-ordinated such activities	Number of students participated in such activities
Swachh Bharat Abhiyan	Kharagpur HQ,NCC	PKU Station Cleaning & Awareness Programme	02	72
World Forest Day	Kharagpur HQ,NCC	Tree Plantation Programme in College Area	04	65
World Water Day	Kharagpur HQ,NCC	Awareness Programme in College Campus	06	85

World Health Day	Kharagpur HQ,NCC	Awareness Programme in College Campus	04
Anti-Tobacco Day	Kharagpur HQ,NCC	Awareness Programme in College Campus	12
International day of yoga	Kharagpur HQ,NCC	Awareness Programme in College Campus	10

Infrastructure & learning resources	<ol style="list-style-type: none"> 1. Upgradation of Labs in Physics, Chemistry, Microbiology, Biotechnology and Geography with necessary instruments. 2. Upgradation of Library through library website where number of books & journals are easily available for the student. 3. Provision of Inlibnet for the teachers. 4. Increase internet speed 25m, pure drinking water supply, canteen facilities 5. More fire extinguishers are being installed 6. Completion of Ladies Toilets Golden Jubilee(GJ) building 7. Maintenance of two Sanitary Napkin Vending Machines and Incinerator in Girls' common rooms in APC Building and Golden Jubilee Building. 8. Completion of electrical wirings and repairing where it is necessary. 9. Construction and renovation of pavements inside the campus. 10. Renovation of S N Bose seminar hall at Vidyasagar Bhawan.
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<p>Student Support & Progression</p>	<ol style="list-style-type: none"> 1. Poor funds and other financial aids were provided to the poor students 2. Inclusion of girl's students under various scholarship programme like Kanyashree 1 & 2 (Govt. of WB), Indira Gandhi single child (for PG) 3. Special assistance to the meritorious students 4. Prize money was awarded to three toppers of each subjects in UG (Part-I, Part-II & Part-III) and PG Examination-2017. 5. Continuation of Mentor-mentee system from the session 2017-18 has been chalked out. 6. Student awareness programme at the starting of the session for library use, available facilities and course awareness. 7. Career counseling for the final year students 8. Regular departmental class seminar 9. Awareness programme for anti-ragging and student grievances. 10. Development of class room with ICT facilities. 11. Regular maintenance of student's toilets. 12. Installation of secure and safe drinking water for all members of the institution. 13. Appointment of guest faculties in various academic departments to increase academic quality. 14. Online admission system for both UG & PG courses as per instruction of Higher Education Department, Govt. of West Bengal and Vidyasagar University. 15. Study material for the students from departmental course file. 16. Hostel facilities for both boys and girl's students. 17. Canteen, photocopy and bank facilities for the students. 18. Gymnasium, indoor sports hall, outdoor and indoor sports facilities. 19. Construction of new toilet block in the Golden Jubilee building.
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Governance, Leadership, and management	<ol style="list-style-type: none"> 1. Regular monitoring of academic affairs by IQAC and G.B. 2. Pay fixation of newly appointed teachers from Higher Education Department. 3. Follow-up of submitted proposal for creation of Teaching and Non – Teaching posts to DPI, Government of West Bengal. 4. Academic audit is completed for the year 2018 and submitted to Vidyasagar University. 5. Statutory Financial audit is completed up to 2017-18. 6. Permission for opening of Research Center in Science by the Vidyasagar University. 7. Organized National Level Workshop on “Policy formulation on Systematic Execution of Various Project/ Field Based Studies under the New Regulation of NCTE 8. AQAR of 2017-18 has been finalized for uploading in college website. 9. Admission to all the 38 courses has been done by online process 10. BOS for the eight PG courses have been actively working and suggesting academic progression and examination system. 11. BOS members of UG level are actively participated in meeting at Vidyasagar University for UG level examination process and academic progression. 12. Teachers’ Council and different subcommittees on Finance, Academics, Establishment, Purchase, Library, and Women’s cell, Students Grievance Redressal, Students Aid Fund & Tuition Fee Concession, Placement & Promotion and Students Union worked in tune with IQAC.
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* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No
Management Syndicate Any other body

AQAR was placed on GB meeting held on 22.07.2018 and was approved.

Provide the details of the action taken

1. Completion of Ladies and Gents Toilet at Golden Jubilee building and ladies hostel.
2. Installation of sanitary napkin vending machine for girl's students
3. Separate switch for each light and fan connections and necessary electrical wirings have been installed to prevent wastage of power.
4. Upgradation work of library completed.
5. Necessary repair works done.
6. Continuation among the student about the activities of anti-ragging cell

CRITERION - I

Part - B

**Curricular
Aspects**

Part-B**Criterion – I****1. Curricular Aspects**

Interdisciplinary	<ol style="list-style-type: none"> 1. Courses like Microbiology, Biotechnology, Commerce, BCA, Computer Science & Geography involve faculty members from different departments of the College. 2. Each student of any Honours courses has to take two general subjects along with the Honours subject. Thus each student has to attend classes in three different departments at the UG level. 3. BCA and B.Com which are already interdisciplinary by virtue of their curriculum design.
Innovative	<ol style="list-style-type: none"> 1. Introduction of online admission system from the session 2015-16 which is continued. 2. Introduction of Mentor-mentee program in all the department 3. Film festival.

Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added/Career Oriented programmes
PhD	0	0	0	
PG	08	0	0	
UG	28	0	0	
PG Diploma	0	0	0	
Advanced Diploma	0	0	0	
Diploma	0	0	0	
Certificate	0	0	0	
Others (Training)	B.Ed., B.P.Ed & M.P.Ed.	1	0	DDE (VU), NSOU
Total	36	1	0	

a.

- i. Flexibility of the Curriculum: CBCS/Core/Elective option /Open options
- ii. PG students have options for choosing special papers.
- iii. UG students have options for choosing general papers from the following subject bunching. Subject bunching for different Honours and General Courses are as follows:

Subject Bunching for BA Hons.

Hons. Subject	General Sub-1	General Sub-2
Bengali	History/ Economics/ Sanskrit/ Physical Education	Political Science/ Music/ Philosophy
Economics	Bengali/ Santali/ English/ Geography/ Education	Political Science/ Music/Philosophy
Education	History, Economics, Sanskrit, Physical Education	Political Science/ Music/Philosophy
English	History, Economics, Sanskrit, Physical Education	Political Science, Music, Philosophy
Geography	Economics	Political Science, Music
History	Bengali, Santali, English, Geography, Education	Political Science, Music, Philosophy
Music	Bengali, Santali, English, Geography, Education	History, Economics, Sanskrit, Physical Education
Philosophy	Bengali, Santali, English, Geography, Education	History, Economics, Sanskrit, Physical Education
Political Science	Bengali, Santali, English, Geography, Education	History, Economics, Sanskrit, Physical Education
Sanskrit	Bengali, Santali, English, Geography, Education	Political Science, Music, Philosophy
Santali	History, Economics, Sanskrit, Physical Education	Political Science, Music, Philosophy

Subject Bunching for B.Sc.(Hons.)

Hons. Subject	General subject 1	General Subject 2
B.C.A.	Group-1	Group-2
Biotechnology	Chemistry	Zoology/ Physiology
Botany	Zoology/Chemistry	Physiology/Chemistry
Chemistry	Physics	Mathematics
Computer Science	Mathematics	Physics
Economics	Mathematics	Physics/Geography
Geography	Economics	Mathematics/Physics
Mathematics	Physics	Chemistry/Computer Science
Microbiology	Chemistry	Zoology/Physiology
Physics	Mathematics	Chemistry/ Computer Science
Physiology	Zoology/Chemistry	Botany/ Chemistry
Zoology	Physiology/Chemistry	Botany/Chemistry

Subject Bunching for BA General (Day shift)

Combination Subject-1	Combination subject-2	Combination subject-3
Bengali/Santali/History/ Economics	Political Science/ Music/ English/ Geography/ Education	Philosophy/Sanskrit/ Physical Education/Mathematics

Subject Bunching for BA General (Morning shift)

Combination Subject-1	Combination subject-2	Combination subject-3
Bengali/History	Political Science/ English / Education (Maximum 900 seats for Education)	Philosophy/Sanskrit

Subject Bunching for B.SC. (Pure General)

Combination subject-1	Combination subject-2	Combination sub-3
Mathematics	Physics	Chemistry/Computer Science

1.2.b. Pattern of programmes:

Patter	Number of programmes
Semester	B Sc (Hons)UG level- 12 PG (Physics, Chemistry, Mathematics, Computer Science, History, Bengali& Geography)- 07 B.Ed, B.P.Ed & M.P.Ed (Training Department)- 03
Trimester	NIL
Annual	09 (UG – HONS & GEN)

Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback: Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

There is an effective feedback mechanism in place. Feedback was collected online from students. The students were assessing the faculty based on the criteria generated by the institution. A statistical analysis of this feedback was given to each faculty members so that they could take necessary corrective measures. This year appraisal of the faculty members was also conducted.

Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

YES

- Depending on the needs of the students to face the competitive Society, the syllabus is revised and updated on three years in the Board of Studies meeting organized by the University. The inputs and suggestions given by the University Nominee, Subject Experts, Alumnae, Industrialist and Corporatist are taken into consideration for reviewing the existing programmes.
- Every course has undergone major syllabus revision once in five years incorporating current Topics and frontline areas of interest.

Students of UG-Part-II studied in revised syllabi in the session 2015-16. Students of UG Part-III will study in revised syllabi from the session 2016-17. Choice based credit system will start for the students enrolling for PG in 2016-17 sessions.

- Autonomy of PG courses was conferred by the University from 2015. So, formation of BOS & examination cell for each PG Departments was done.
- The PGBOS & examination cell looks after the academic affairs mainly the paper setting, moderation of questions and nominate the examiners for both theory and practical examination for every semester.

Any new Department/Centre introduced during the year. If yes, give details. -

- a. The college has decided to opening of Vocational courses

CRITERION-II

Teaching,
Learning
&
Evaluation

Criterion-II

Teaching, Learning and Evaluation

	Total	Asst. Professors	Associate Professors	Professors	Others
Total No of permanent faculty--	61	36	22	1 (Principal)	GLI - 1 Librarian - 1
Govt. Approved PTT--	47				47
Govt. Approved CWTT	14				14

No. of permanent faculty with Ph.D.

29

➤ No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professor		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
36	20	22	-	1	-	GLI - 1 Librarian -1 PTT - 47 CWTT - 14	- - - -	122	20

Guest Visiting Temporary

➤ No. of Guest and Visiting faculty and Temporary faculty

22	38	00
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➤ Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	04	22	02
Presented papers	04	17	02
Resource Persons	0	01	0

➤ Innovative processes adopted by the institution in Teaching and Learning:

1. Use of NPTEL lectures
2. Technology enabled teaching & learning. All the Departments are provided with
3. LCD projectors and modern equipment for teaching- learning process.
4. Using Virtual Labs for Science Practical
5. Visit to Industries, Research and other Institutes for higher education, field survey are conducted to enhance direct learning process and some departments follow project based dissertation work.
6. The Dept. of English organizes films festival for the students every year.
7. Invited lectures by eminent teachers from Universities and scientists from research Institutes
8. Course file prepared by all the departments and provided study materials to the students
9. Language lab is used to enrich the curriculum.

➤ **Total No. of actual teaching days during this academic year:**

230

➤ **Examination/Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions):**

- | |
|---|
| <ol style="list-style-type: none"> 1. Departmental class tests are in place. Marks from this are being added to the final examination 2. OMR answer scripts for PG entrance examination |
|---|

➤ **No. of faculty members involved in curriculum Restructuring/revision/syllabus development: As member of Board of Study/Faculty/Curriculum Development workshop**

0	0	4
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➤ **Average percentage of attendance of students:**

<p>75% attendance in both theory & practical is mandatory to appear in the University exam</p> <p>Average attendance is 77% for UG and 98% in case of PG students</p>

➤ Course/Programme wise distribution of pass percentage:

U.G. RESULT-2017-18**B.A, B.SC,B.COM.: PART-I (HONS) RESULT-2017-18**

SUBJECT	APPEARED	1ST CLASS	Below 60%	% of PASS
BNGH	143	5	127	92.3
ENGH	127	2	102	81.88
EDCH	97	18	68	88.65
GEOH	5	0	3	60
HISH	120	0	98	88.66
MUCH	22	7	10	77.27
PLSH	44	3	29	72.72
SANH	47	1	39	85.1
SNTH	29	0	26	89.65
PHIH	65	3	55	89.23
BITH	38	0	33	86.84
BOTH	40	0	34	85
CEMH	70	4	39	61.42
COSH	43	3	35	88.37
GEOH	78	0	71	91.02
MCBH	63	12	37	77.77
MTMH	103	6	57	61.16
PHYH	45	2	22	53.33
ZOOH	59	4	31	59.32
ECOH	5	1	4	100
PHSH	93	6	61	72.04
ACNH	138	18	68	62.31

BA, BSC,BCOM, PART-II (GEN) RESULT-2017

SUBJECT	APPEARED	1ST CLASS	2nd	3rd	over all	%
B.A. Gen.	915	8	510		518	56.61
B.Sc. Gen.	123	13	71		84	68.29
B.Com. Gen.	14	0	4		4	28.57

BA, BSC, BCOM, PART-II (HONS) RESULT-2017 -18

SUBJECT	APPEARED	1ST CLASS	Below 60%	OVER ALL PASS	% OF PASS
BNGH	112	2	99	101	90.17
ENGH	135	3	99	102	75.55
EDCH	78	46	52	76	97.4
HISH	63	10	41	51	80.95
MUCH	14	0	14	14	100
PLSH	32	0	28	28	87.7
SANH	37	6	27	33	89.18
SNTH	10	0	5	5	50
PHIH	24	1	14	15	62.5
BITH	29	1	15	16	55.17
BOTH	34	5	24	29	85.29
CEMH	62	6	36	42	67.74
COSH	36	2	25	27	75
GEOH	46	1	35	36	78.26
MCBH	50	14	30	44	88
MTMH	62	2	25	27	43.54
PHYH	27	2	13	15	55.55
ZOOH	30	0	23	23	76.66
ECOH	3	0	2	2	66.66
PHSH	46	2	42	33	95.65
BCA	45	3		12	26.6
ACNH	95	11	71	82	86.31
B.Ed.					
B.P.Ed.					

SUBJECT	APPEARED	1ST CLASS	2nd	% of pass
B.A. Gen.	539	00	413	76.62
B.Sc. Gen.	63	00	44	69.84
B.Com. Gen.	1	0	0	0

BA, BSC, BCOM, PART-III (HONS) RESULT-2017-18

SUBJECT	APPEARED	1ST CLASS	2ND CLASS	P DIV	OVER ALL PASS	% OF PASS
BNGH	121	12	108	1	121	100
ENGH	84	1	73	8	82	97.6
EDCH	78	46	30	0	76	97.4
HISH	70	9	51	4	64	91.4
MUCH	11	1	5	1	7	63.6
PLSH	13	1	11	0	12	92.3
SANH	39	5	33	1	39	100
SNTH	19	0	16	0	16	84.2
PHIH	26	3	16	5	24	92.3
BITH	23	12	11	0	23	100
BOTH	24	6	17	0	23	95.8
CEMH	61	14	24	16	54	88.5
COSH	17	9	6	1	16	94.1
GEOH	69	14	47	6	67	97.1
MCBH	35	8	16	8	32	91.4
MTMH	34	3	25	1	29	85.2
PHYH	29	14	12	3	29	100
ZOOH	31	2	23	3	28	90.3
ECOH	3	0	3	0	3	100
PHSH	33	18	12	3	33	100
BCA	45	3	9	0	12	26.6
ACNH	68	6	58	4	68	100
B.Ed.	96	A-0	B-7	C-87	D-1	99
B.P.Ed.	50	50	0	0	50	100

SUBJECT	APPEARED	1ST CLASS	2nd	3rd	over all	%
B.A. Gen.	670	3	282	322	607	90.5
B.Sc. Gen.	104	9	84	9	102	98
B.Com. Gen.	12	0	10	1	11	91.6

P.G. RESULT-2017-18**M.Sc. 2ND SEM**

SUBJECT	APPEARED	1ST CLASS	2ND CLASS	OVERALL PASS	PASS%
PHYSICS	23	22	0	22	96%
CHEMISTRY	30	30	0	30	100%
MATHEMATICS	25	18	6	24	96%
GEOGRAPHY	12	9	2	11	92%
COM. Sc.	19	19	0	19	100%

M.A. 2ND SEM

SUBJECT	APPEARED	1ST CLASS	2ND CLASS	OVERALL PASS	PASS%
BENGALI	50	44	3	47	94%
HISTORY	39	39	0	39	100%
GEOGRAPHY	12	11	1	12	100%

M.Sc. 4TH SEM

SUBJECT	APPEARED	1ST CLASS	2ND CLASS	OVERALL PASS	PASS%
PHYSICS	23	22	0	22	96%
CHEMISTRY	25	24	1	25	100%
MATHEMATICS	29	28	1	29	100%
GEOGRAPHY	21	21	0	21	100%
COM. Sc.	10	10	0	10	100%

M.A. 4TH SEM

SUBJECT	APPEARED	1ST CLASS	2ND CLASS	OVERALL PASS	PASS%
BENGALI	48	46	0	47	98%
HISTORY	41	41	0	41	100%

➤ How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- The IQAC monitors the teaching learning of the college through periodical meetings with all the academic departments.
- IQAC conducts evaluation in the form of questionnaire and takes feedback from students, staff, parents and alumnae to assess the quality of the teaching/learning process.
- The feedback is evaluated by Academic Committee, along with IQAC members and necessary measures are taken to maintain the quality education.
- Through course file

➤ Initiatives undertaken towards faculty development

<i>Faculty /Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC– Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	05
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer/Winter schools, Workshops, etc.	00
Others	01

➤ **Details of Administrative and Technical staff**

Category	Number of Permanent Employees		Number of Vacant Positions		Number of permanent positions filled during the year		Number of positions filled temporarily	
	Day	Even	Day	Even	Day	Even	Day	Even
ADMINISTRATIVE STAFF								
Head Clerk (D + E)	1		1	1	NO			
Accountant (D + E)	1			1				
Cashier (D + E)	1			1				
Clerk (D + E)	5	2	5	2			3	
Typist (D+E)	1	1	1	1				
Peon (D+E)	3	2	2	2			12	5
Lady Attendant	1		1				1	
Guard (D+E)	3		3				5	2
Sweeper	3		3				1	
LIBRARY								
Librarian	1				NO			
Library Clerk (D+E)	1	1	1					
Library Peon (D+E)	2	1	2				4	
TECHNICAL STAFF LABORATORY ATTENDANT								
Physics	4		4		NO		5	
Chemistry	4		3				4	
Mathematics	0		0				1	
Computer Science	1		1				2	
BCA	0		0				1	
Botany	2		2				2	
Physiology	2		1				2	
Zoology	2		1					
Microbiology	0		0				2	
Biotechnology	0		0				2	
Geography	1		1				3	
Economics	0		0				1	
Physical Education	0		0					
Music	0		0				1	
B. Ed.	0		0				4	
B. P. Ed.	0		0				6	
Hostel	7		4				2	
Total	46	7	36	5			64	7

CRITERION - III

**Research,
Consultancy &
Extension**

Criterion-III

2. Research, Consultancy and Extension

Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- a) The IQAC meets regularly to discuss various plans to promote research climate and motivate the faculty to do M.Phil and Ph.D and Refresher courses. In addition, IQAC regularly in forms and encourages the faculty members to apply for research grants projects and grants to UGC/ DST/ DBT/CSIR etc.
- b) The College has a Research Advisory Committee constituted with Principal as Convener, Correspondent as advisor and five faculty members from different departments as members. It tracks the schemes of the different funding agencies such as UGC, DST, CSIR, etc.
- c) The IQAC of the college encourages the staff to apply for FDP (Faculty Development Programme), Major and Minor Research projects and to organize seminars, workshops and Conferences etc.
- e) It also motivates the staff for research publications, articles, reviews and books
- f) On duty leave granted to the faculty for attending professional Seminars, Conferences, and Workshops, for coursework examination for Ph.D. etc.
- g) The college authorities provide all necessary infrastructural support including space for carrying out research work.
- h) IQAC requested the Principal to extend the Study Leave of Sri Kanak Kanti Bera, Asst. Prof. in English for his FDP. Consequently, the leave was granted by the Principal.

Major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	4	03	01	2

PUBLICATIONS

	International	National	Others
Peer Review Journals	27		0
Non-Peer Review Journals			4
e-Journals	1		0
Conference proceedings			0

Average Details on Impact factor of publications:

Range h-index Nos. in SCOPUS

Revenue generated through consultancy

No. of conferences/Workshop organized by the Institution

Level	International	National	State	University	College
Number	0	00	00	02	09
Sponsoring agencies			College	College	Dept

No. of faculty served as experts, chairpersons or resource persons

No. of collaborations International National Any other

No. of linkages created during this year

Total budget for research for current year in lakhs:

No. of patents received this year: NONE

Type of Patent		Number
National	Applied	
	Granted	-
International	Applied	-
	Granted	-
Commercialized	Applied	-
	Granted	-

No. of research awards/recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
01		01				

No. of faculty from the Institution who are Ph. D. Guides

Prof. Nandan Bhattacharyya
Dr. Soumitra Mondal
Dr. Pulakesh Bera
Dr. Ananga Mohan Panja

and students registered under them

No. of Ph.D. awarded by faculty from the Institution

No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

No. of students Participated in NSS events:

University level State level
 National level International level

No. of students participated in NCC events: Applied for NCC

University level State level
 National level International level

No. of Awards won in NSS:

University level State level
 National level International level

No. of Awards own in NCC:

University level	00	State level	00
National level	00	International level	00

No. of Extension activities organized

University forum	0	College forum	02		
NCC	02	NSS	06	Any other	

The NSS units organized the following programs by which the college delivered its social responsibility towards the community at large.

The following table shows the activities by the NSS teams during 2017-18 session.

1	Swachha Bharat Aviyam	NSS Unit-I & II
2	Socio – economic survey and awareness programme on Ward No. 1 of Panskura Municipality	NSS Unit-I& II
3	Cultural Competition in Ward No.-1 of Panskura Municipality	NSS Unit-I& II

Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- i. The college encourages the staff and students to take up various activities relating to extension and social responsibilities.
- ii. Underground water lifting pump for supply of drinking water to neighboring wards of the Panskura Municipality is allowed to be installed in the college campus
- iii. A part from the regular work, a number of faculty and students actively take part in various social activities through NSS, and Blood Donors Club.
- iv. IQAC& Women’s cell organized programme at the beginning of the session to make the female students aware of health & hygiene and protection measures available in the campus.
- v. Seminar & Training on Meditation
- vi. World Yoga Day
- vii. Clean & Green programme was arranged in and outside the campus.
- viii. Yoga training program conducted by Physical Education Deptt. & NSS Unit-II & III
- ix. Teach to Learn - Learn to Teach programme in different schools by B. Ed Departments
- x. Workshop in Nursery Technique
- xi. Socio –economic survey on Ward No. 1 of Panskura Municipality
- xii. Cultural Competition in Ward No.-1 of Panskura Municipality
- xiii. Seminar and workshop on Organic farming

CRITERION - IV

**Infrastructure &
Learning
Resources**

Criterion-IV**3. Infrastructure and Learning Resources****Details of increase in infrastructure facilities:**

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	21.05 Acre	0	Own	19.05 Acre
Classrooms	75	0	UGC & Own	75
Laboratories Physics:05+02=07 Chemistry:07 Mathematics :01+01=02 Comp. Science:03 B.C.A. :02 Zoology:03 Botany:04 Physiology:02 Microbiology:02 Biotechnology:02+01=03 Geography:03+02=05 Bengali(Museum):01+01=02 Music :02 B.Ed.: 06 B.P.Ed. :03	53	0	Own	53
Seminar Halls	1	0	Own	1
No. of important equipment purchased	26	50	OWN	76
Value of the equipment purchased during the year	34,68,530	14,11,725	OWN	48,80,255.00

Department wise Equipment and Purchased details:

Sl. No.	Name of the Department	Name of the Equipment	Quantity	Amount spent
1	B. Ed.	Camera, SD Card	2	31,000.00
2	Botany	BOD Incubator	1	57,000.00
3	B.P.Ed.. M.P.Ed.	Anthropometric Tape, Pulse Oximeter , Skinfold Capiler, Accelerometer, Camera, Body Composition, Analyzer, Mirror Drawing, Weight Machine, Motorized Treadmill (214900)	9	14,200.00 2,43,200.00 1,21,600.00
4	Central	HP Desktop, Printer Mother Board, RAM, Hard disk, Mouse, Monitor, SMPS.	8	1,42,500.00 1,13,500.00
5	Central (UG & PG)	2 – Laser Printer	2	27,500.00
6	Chemistry	Air Oven, Melting Point Apparatus, Distilled Water Plant	3	9,900.00 3,800.00
7	Geography	Trimble 5D handled, Sieve shaker for 45 cm dia Laser Printer	3	1,72,600.00 99,200.00 27,500.00
8	Microbiology	Deep freezer, Incubator, Wenser Balance	3	25,500.00 28,225.00
9	Physical Education	Tens muscle Stimulator, Cervical Tractor, Sliding Caliper, Segmentor, Digital Back Muscle Dynamometer, Test strip of Lactate Analyzer	6	40,700.00 32,000.00 1,16,000.00
10	Physics	Heater, Heating Mental, Null Detector, G Using Bar (Pendulum, Spring, Elastic), Modulus of rigidity, Photo Electric Effect, Spring constant, Spectrometer, Moment of inertia of flywheel diameter,	11	41,300.00 25,500.00
11	Women's' Hostel	LED TV & Aqua guard	2	39,000.00
	TOTAL		50	14,11,725.00

Others	143	00	Own	143
Central Library	01			01
Reading Room	01			01
Departmental Library	23			23
Departmental Staff Rooms	18			18
Central Staff Room	02			02
NSS Office	01			01
Students Common Room(Boys) Student	01			01
Common Room(Girls')	01			01
Netaji Subhas Open University Study				
Centre	02			02
Vidyasagar University-PG (DDE)	02			02
Bank Building	01			01
College Auditorium	01			01
Union Office (Day+ Evening)	03			03
Students Health Home	01			01
Security Rest Room	01			01
Employees' Union Office	01			01
Cycle Stand	01			01
Administrative Building	01			01
Generator Shed	01			01
Submersible Pump House	01			01
Drinking Water Storage Tank	11			11
Hostel Rooms for Boys	25			25
Dining Hall	01			01
Store Room	01			01
Kitchen	02			02
Principal's Quarter	01			01
Hostel Rooms for Girls (Under				
Construction)	14			14
Indoor Sports Hall	01			01
Canteen Building	01			01
Guest Room	02			02
<u>B.Ed. Department</u>				
Class Rooms	03			03
Laboratory Room	06			06
Library Room	01			01
Office	01			01
Staff Room	01			01
Student Common Room Boys	01			01
Students Common Room Girls	01			01
<u>B.P.Ed. Department</u>				
Football Play Ground	01			01
Basket Ball Play Ground	01			01
Cricket Net Practice Field	01			01
B.P.Ed. Play Ground	01			01
Gymnasium Building	01			01
Swimming Pool (Underconstruction)	01			01
Office	01			01
Staff Room	03			03
Store Room	09			09
B.P.Ed. Hostel (rooms)	03			03
Laboratory				

Computerization of administration and library

The entire administration is partially computerized with the following facilities and made available to the staff and students.

1. ICT has been integrated in the college activities
2. Internet is provided to every department. There is also a separate Internet centre in the computer lab for students.
3. Fee collection and examination sections are computerized through nationalized bank.
4. Library Automation through LIBSYS software and computerized transactions of bar coding.
5. D-space Digital Repository Library; computes with internet facility for Bar Coding, access to book catalogue and issuing.

Library services:

	Existing		Newly added		Total	
	No.	Value (Rs.)	No.	Value (Rs.)	No.	Value (Rs.)
Text Books & Reference Books	52907	54,75,508	2785	10,84,106	55691	65,59,614
e-Books	INFLIBNET-NLIST	5000			INFLIBNET-NLIST	
Journals & Magazines	15				15	7742
e-Journals	INFLIBNET-NLIST		DOAJ		INFLIBNET-NLIST, DOAJ	
Digital Database		Dspace(IDR)			Dspace(IDR)	
CD & Video	122		20		132	Accompanying Materials with books
Library automation	Koha 16-05-11				Koha 16-05-11	
Others (specify)						

The college library is more than 57 years old, and comprised of many old books whose valuation is not possible. Many books donated by Alumnus and Publishers are also in the Library whose valuation cannot be done. Most of the Departments have their own seminar Library where reference and also textbooks (donated and some purchased by departmental grants) are available. Some books that are very old are not included in this count.

Technology upgradation (overall)

	Total Computers	Computer in Labs	Internet	Computers in Browsing Centres (Library+ Staff Room)	Computers in Centres (Biotechnology+ Microbiology)	Office	Computers in Departments & Staff Room	Others (Library)
Existing	276	216	All	13	16	21	27	12
Added/ Replaced	15	13		0	0	2	0	0

Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- The faculty members and students of the college are provided with Desktop, Laptop,
- Internet, Audio-visual Aids and computer aided packages to facilitate teaching and learning
- Computer training has been organized for the newly joined teachers and staff.
- Computer course is in the syllabus Science and Commerce subjects. Students are trained as per their syllabus.
- FreeInternetaccesswasprovidedtothestudentsandfacultyinstudent'sComputerCentre, Bioinformatics laboratory, and in every department and Library.
- Classes have been organized in the Language laboratory.
- The library is equipped with open educational resources like the Information and Library Network (INFLIBNET) for the assistance of the staff and students.

Facilities	Existing 2016-17	Newly created	Source of Fund	Total
Number of important equipment purchased	26	50	OWN	76
Value of the equipment purchased during the year	34,68,530	14,11,725	OWN	48,80,255.00

Sl. No.	Amount spent on maintenance in lakhs	Amount
1	ICT	6,66,600.00
	a) Software	2,60,600.00
	b) Smart Class Room	4,06,000.00
2	Campus infrastructure and facilities	44,99,080.00
	a) Renovation	30,31,730.00
	b) Building painting	14,67,350.00
3	Equipment	1,63,747.00
	a) Maintenance of Equipments	1,63,747.00
4	Others	22,90,457.00
	a) Furniture	1,87,070.00
	b) Electric Installation	50,830.00
	c) Electric Power cost	13,10,695.00
	d) Telephone	10,762.00
	e) Generator	1,32,730.00
	f) Internet Facility	5,44,370.00
	g) Website	54,000.00
5	TOTAL	76,19,884.00

CRITERION - V

**Student
Support &
Progression**

Criterion–V

4. Student Support and Progression

Contribution of IQAC in enhancing awareness about Student Support Services

- a) The IQAC organized Orientation classes for the students at the beginning of the academic year to provide information regarding the vision and mission of the college and the facilities available in the campus.
- b) Session started with induction meeting.
- c) Students of every department are divided into number of groups and each group has been taken care by a teacher throughout the course.
- d) IQAC/Women's cell organizes programme at the beginning of each session to make the female students aware of health & hygiene and protection measures available in the campus.
- e) IQAC ensures Anti-Ragging cell to make the fresher and others aware of the effects of ragging every year.
- f) IQAC collects the list of Physically challenged students and hand over it to the HODs and Library to take care of their problems.
- g) Six complaint/Suggestion boxes are placed at different corners of the campus. Students are made aware by the IQAC/ Grievance cell to put their grievances and suggestions into these boxes.
- h) Students are provided modern technology based learning system like PPT, internet etc.
- i) Motivated the students to use Technology like PPT presentation, Study Projects and assignments using Internet, OHP, peer teaching with models etc.
- j) Notifications regarding the academic progress of the students after internal Exams.
- k) The IQAC have taken necessary measures for further improvement of career status of the students.
- l) The IQAC meets the students in class wise and encourage s them to give their views and suggestions for the enhancement of quality of the institution.
- m) Upgradation of Purified cold water system for students, Fire extinguisher, Student Health Home for all the students.
- n) The electrical wiring system of the whole college has been upgraded with modern system.
- o) 165 kVA on-grid electrical transformer is installed.
- p) Student ID/Library card has been issued with barcode in order to save the time for the students and to maintain stylized database.
- q) Preparation of database of the student's scholarships and circulation of information about the various funding agencies.
- r) Installation of two Sanitary Napkin Vending Machines and Incinerators in Girls' common rooms in APC Building and Golden Jubilee Building are properly maintained.

Efforts made by the institution for tracking the progression

The following efforts were taken by the college for tracking the progression:

- a) College records the progression using the police verification process for the candidates joining to a job.
- b) College also gathers data of progression from the students coming to the college for collection of their certificates.
- c) The college encourages all the departments to make a data bank of students' progression. Faculty members are in contact with the alumni for tracking their progression through Face book and other Social Network.

(a) Total Number of students

UG	PG	Ph. D.	Post Doc	Others
6488	504	02	00	287

(b) No of students outside the state

02

(c) No. of international students

NONE

Men	No	%
	3220	44.26

Women	No	%
	4059	55.76

Last Year (2016-17)						This Year (2017-18)						
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC -A	OBC - B	Physically Challenged	Total
6116	770	254	731	18	7889	5825	591	217	321	307	18	7279

DEMAND RATIO				
ARTS.				
NAME OF THE COURSE	SUBJECT	APPLICATION RECEIVED	SELECTED	DEMAND RATIO
B.A. HONOURS	BNGH	1304	170	7.67
B.A. HONOURS	ENGH	1052	138	7.62
B.A. HONOURS	HISH	357	170	2.10
B.A. HONOURS	PLSH	121	117	1.03
B.A. HONOURS	EDCH	856	110	7.78
B.A. HONOURS	SANH	584	59	9.90
B.A. HONOURS	GEOH	0	0	0
B.A. HONOURS	MUCH	47	59	0.80
B.A. HONOURS	SNTH	68	59	1.15
B.A. HONOURS	PHIH	235	48	4.89
B.A. (GEN.)	B.A. (GEN.)	2795	1191	2.35
SCIENCE				
NAME OF THE COURSE	SUBJECT	APPLICATION RECEIVED	SELECTED	DEMAND RATIO
B.Sc. HONOURS	BITH	328	69	4.75
B.Sc. HONOURS	CEMH	645	85	7.59
B.Sc. HONOURS	COSH	251	85	2.95
B.Sc. HONOURS	GEOH	565	85	6.65
B.Sc. HONOURS	MCBH	460	69	6.67
B.Sc. HONOURS	MTMH	1044	117	8.92
B.Sc. HONOURS	PHSH	516	85	6.07
B.Sc. HONOURS	PHYH	474	55	8.62
B.Sc. HONOURS	ZOOH	1157	55	21.04
B.Sc. HONOURS	ECOH	21	70	0.30
B.Sc. HONOURS	BCA	224	85	2.64
B.Sc. HONOURS	BOTH	621	55	11.29
B.Sc. GEN.	B.SC.(P)	471	98	4.81
B.Sc. GEN.	B.SC.(B)	404	79	5.11
COMMERCE				
NAME OF THE COURSE	SUBJECT	APPLICATION RECEIVED	SELECTED	DEMAND RATIO
B.Com. HONOURS	ACNH	286	178	1.61
B.Com. (GEN.)	B.COM(G)	57	9	6.33

B.ED.; B.P.ED.				
NAME OF THE COURSE	SUBJECT	APPLICATION RECEIVED	ENROLLED	DEMAND RATIO
B.Ed.	B.ED.	1027	100	10.27
B.P.Ed.	B.PED.	60	50	1.20
P.G.				
NAME OF THE COURSE	SUBJECT	APPLICATION RECEIVED	ENROLLED	DEMAND RATIO
BENGALI	BENGALI	315	50	6.30
HISTORY	HISTORY	289	41	7.05
PHYSICS	PHYSICS	326	24	13.58
CHEMISTRY	CHEMISTRY	275	27	10.19
MATHEMATICS	MATHEMATICS	250	14	17.86
GEOGRAPHY	GEOGRAPHY	203	24	8.46
COMPUTER SCIENCE	COMPUTER SCIENCE	47	22	2.14
M.P.E.D	M.P.E.D	100	40	2.50

Demand ratio :5.20

Dropout % = 6.21%

Details of student support mechanism for coaching for competitive examinations (If any)

1. Coaching for NET by Geography Department.
2. Department of Chemistry arranged special coaching class for B.Sc. (HONS) part-III students for JAM and M.Sc. SEM-III/IV for NET/GATE.
3. Dept. of English delivered special lecture for pertaining training to sit for M.A. Entrance Tests. As a result many students ranked in the merit list of BHU, Ravenshaw University, Vidyasagar University and other universities.

No. of students' beneficiaries

75

No. of students qualified in these examinations

NET	08	SET/SLET	04	GATE	03	CAT	00
IAS/IPS etc	00	State PSC	00	UPSC	00	Others	05

Details of student counseling and career guidance

Career Guidance Cell:

- A Programme of 80 hours duration on personality development and communication skills was conducted by competent resource person from TCS for final year graduate students.
- WIPRO (Western India Palm Refined Oil Ltd.) was invited to provide 3 days grooming session at the college campus for the B.Sc. Part-III students. WIPRO recruited one student from the group.
- Counseling center is available in the college campus and the experienced faculties give counseling to the students as per the need. This year Prof. (Dr.) Nandan Bhattacharya, Principal of the college delivered a talk on career counseling.
- To facilitate the needs of the students, one- day orientation programme is conducted for the fresher's at the beginning of the academic year to know the importance of higher education.
- Career Guidance and Placement Cell provides guidance to the students regarding higher Studies and employment.

18.7 Details off campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
TCS	60	3	27 (As per record of Police verification from college)
WIPRO	30	1	

Details of gender sensitization programme

- α. An awareness Programme on **Gender Equality and Women Rights** was organized
- b. The Women Cell conducts a number of programmes on various issues related to gender problems from time to time in the session 2017-18

Students Activities

No. of students participated in Sports, Games and other events

University level

05

District level

17

State level

0

National level

0

International level

0

No. of students participated in cultural events

State/University level

15

National level

00

International level

00

No. of medals/awards won by students in Sports, Games and other events
Sports:

University level

District level

National level

International level

Cultural: State/University level

National level

International level

5.10 Scholarships and Financial Support

PANSKURA BANAMALI COLLEGE
P.O. PANSKURAR.S, DIST. PURBAMEDINIPURE
Financial assistance of the student for the financial year 2017-18

Sl. No.	Item wise Specification	No. of student	2017-18
			RS.
1	Inspire	7	420000
2	Beedi workers stipends	619	1857000
3	Single girl child	2	74400
4	Central Sector Scheme	41	410000
5	Post Matric Scholarship Schemes	74	296000
6	Post Matric Scholarship for PWD	9	90000
7	Tuition fees concession	392	233218
8	Others	29	136500
9	Kanyasree scholarship (K2 + K3)	863	19683500
10	Schedule caste stipend	351	4204260
11	Schedule tribes stipend	126	1035060
12	OBC-stipend	357	1523140
13	PWD stipends	1	1500
14	merit-cum-means	189	3669000
15	Chief minister relief fund	351	3510000
TOTAL		3411	37143578

5.11 Student organized /initiatives:

Fairs : State/University level	<input type="text"/>	National level	<input type="text"/>	International level	<input type="text"/>
Exhibition: State/University level	01	National level	<input type="text"/>	International level	<input type="text"/>
No. of social initiatives undertaken by the students	<input type="text" value="03"/>				

Municipality Ward Survey, Sachha Bharat Aviyan, Plantation

Major grievances of students (if any) redressed:

- Increased the number of reference books
- Library hours are increased
- Increase Internet speed
- Pavements in the campus have been renovated.

CRITERION - VI

**Governance,
Leadership &
Management**

Criterion–VI 6. Governance, Leadership and Management

State the Vision and Mission of the institution

Vision

To create career oriented comprehensive education combined with Humanistic, Scientific and Social learning.

Mission

- To impart professional education to students belonging to different strata of society irrespective of caste, gender, or creed.
- To uplift the deprived and academically weak students by empowering them with knowledge.
- To develop social, moral, aesthetic and ethical values among the students
- To equip and develop essential professionals and technical skills so that they sail confidently.
- To inculcate reverence for humanity and to fortify high ideals of perseverance, dedication, quality consciousness and excellence.
- To build a strong and unflinching character through education for a meaningful existence.
- To prepare citizens who could grow to become patent enough to contribute significantly for the betterment of mankind through their future careers and profession.

Does the Institution have a Management Information System?

We have started MIS system.

Quality improvement strategies adopted by the institution for each of the following:

Curriculum Development

- a) Vidyasagar University has Board of studies for each subject. Board of studies reviews the syllabus once in every five years. Members from our college collect feedback from the students and faculty members and discuss in the BOS meetings. Last time it was revised in 2013. As many as 28 teachers from our college participated in curriculum design process in the capacity of BOS member.
- b) To develop curriculum feedback was taken from students and other stakeholders.
- c) University has allowed partial autonomy in PG courses for admission and evaluation.
- d) Affiliation of M.P.Ed. Course is obtained from both NCTE and the affiliating university.
- e) Facility of Language laboratory, Field work, Industry visit, Mock Parliament and Training, and Visit to research laboratories and other HEIs enriches the curriculum.

Teaching and Learning

1. ICT enabled teaching and learning is encouraged.
2. Remedial classes for weak students are arranged.
3. Teaching plans & methodologies are maintained and audited internally. Subject is allotted as per specialization of teachers.
4. Feedback is taken and analyzed.
5. Innovative practices in teaching, seminars, FDP, QIP are encouraged.
6. Peer teaching, task based learning, problem based learning are some of the techniques.
7. Best practice of conducting and organizing Mock Parliament by Political Science department is on.
8. Results of examinations at different stages are analyzed and steps are taken for further improvement.

Examination and Evaluation

- a) Entire process of Examination and evaluation of UG course is guided by the affiliating university. 10% of the total marks is allotted for Internal Assessments. Remaining 90% is taken care of by the university. College Board of Studies looks after the evaluation process. College Board of studies consists of both internal members and university nominee as per guidelines of the university.

Paper setters for 60% marks are selected from the college and paper setters for remaining 40% marks is selected from other institutions.
- b) Regular internal tests for both UG and PG courses as stipulated by the university are conducted.
- c) Scope for review of results is available.

Research and Development

- a) In order to promote research activities in the college along with the normal class teaching, college have constituted a Research Advisory committee (RAC). The college creates an academic environment that ignites and fosters students' interest in scientific temper and research culture
- b) Various departments of the college have organized departmental seminar /invited lectures to inculcate the research motivation and culture among the staff and students. The organized seminars/symposiums are mostly of national level.
- c) Space and necessary infrastructural support is provided for research work. In the budget of financial year 2017-18, Rs.50,000 is allotted to each PG departments to develop necessary infrastructure for research.
- d) RAC actively promotes research work. More than 290 research papers in peer reviewed journals are in the credit of the faculty members in the college and research papers are published in the peer reviewed journal during the session 2017-18.
- e) Received sanction letter for DST-FIST programme, Received 25 lacs for upgradation of instruments for the Department of Biotechnology by BOOST Program, WB DBT,

Library, ICT and physical infrastructure / instrumentation

Library

- I. Departmental requisitions for new books are processed through the library committee and forwarded to the Purchase committee for necessary action and order of new books of approximate value of Rs. 10 lacs are placed. 122 CD are also available in the library
- II. E-journal, Journal and books are available through INFLIBNET

Infrastructure:

Establishment committee and IQAC decide on the new facilities to be created and existing facilities to be maintained/repared. Recommendations are forwarded to the purchase committee. Purchase committee procures the facilities if fund is available in the budget following proper tender process.

- I. New laboratory has been developed for research in Chemistry
- II. Numbers of lavatories for girls and boy's students have been enhanced.
- III. Ramps have been constructed at all the Bhavans.
- VI. Adequate software and computational facilities to meet the needs of the growing institution are available. 24x7Internet facility is provided.
- VII. All departments are provided with computers, internet, LCD projectors. Two new smart boards are provided in Mathematics and Zoology department in addition to two boards existing in B.Ed. department and Seminar Hall of the college.
- VIII. Faculty rooms, Office, Classrooms, Boys common room, Girls common rooms, Research Laboratories are renovated.
- IX. Renovation work of Boys' Hostel is completed.

Sports facilities

- I. Gymnasium Hall
- II. Playgrounds,
- III. Indoor game facilities: carom boards, chess, badminton, TT, Gymnastics, Yoga.
- IV. Outdoor game facilities: volleyball, basketball, football and cricket, khokho, handball etc.
- V. A new indoor sports hall has been developed.

Human Resource Management

- a) Various leaves, additional increments, evaluations through computer, study leave for faculties pursuing research degrees have been taken care.
- b) Confirmation, placement and promotion of both teaching and nonteaching staff are recommended after careful verification of their performance by the college authority, University nominee and Government nominee.
- c) For the management of the students' affair, the college has a students' union whose elections are held annually as per university statutes.
- d) The teachers' council and the non-teaching staff association look after the affairs of the teaching and non-teaching staff respectively.
- e) Ragging free campus. Teachers and Nonteaching staff residing in the campus look after the students staying in the hostel.
- f) Inspiring fundamental values among young generation. 300 students are directly involved in NSS.

Faculty and Staff recruitment

1. Full time faculties are appointed by the recommendation of West Bengal College Service Commission as per guidelines of UGC,
2. Confirmation of service of Assistant Professors and other staffs by the Governing Body after considering their satisfactory performance.
3. Guest lecturers are recruited for UG courses following two step process: advertisement in daily newspaper and interview by University experts, and subject experts as per UGC norms. However, for PG courses experienced, permanent and reputed faculty members from other colleges and Universities are invited to teach in the college.
4. Non-teaching staffs are appointed as per the regulation of State government.

Industry Interaction/Collaboration

College has interactions and collaborations with different HEIs and industries.

- a) Students of Microbiology and biology interacts with different industries.
- b) Industries come to the campus for career counseling and placement.
- c) Many students of PG departments do their project work in different Research Institutes and other HEIs.
- d) Summer Internships evaluation process
- e) Several faculties are collaborating with different Universities/Research Institutes for their research work and publishing papers.

Admission of Students

Vidyasagar University norms and guidelines regarding the admission of UG and PG students are strictly followed. Intake capacity for each course is fixed by the University. Admission of students is completed by online process.

Vidyasagar University norms

- 1 . UG level–Purely on merit basis
2. PG level–Merit basis (Sixty % of the total seats available in each subject are reserved for students of home university and remaining 40% are filled up by open test of students of any university)

The reservation rule is followed as per norms of the state government.

Students have many options to choose their subjects. 22 Honours in BA, B Sc & B Com, 3 UG General courses, 08 PG Courses along B.Ed, and B.P.Ed are available in the college. Details of the 33 courses along with their corresponding faculty members and intake capacity are given in the college Prospectus. Subject combinations for General Papers are also flexible and are published in the Prospectus. Prospectus is available in the college website.

Welfare schemes for

Teaching	Employees Co-operative Society Ltd. ;GSLI
Nonteaching	Employees Co-operative Society Ltd., GSLI Non-teaching Welfare Fund and Medical insurance (Sasthya Sathi)
Students	Student Health Care Unit, Student Health Home Concession in Tuition Fee, Student aid fund, NTS fund for needy students, Government and Non-Government fellowships

In addition, the college facilitates the staff by issuing certificate and recommendations if necessary for the following cases:

1. Housing loan
2. Two/4 wheeler loan
3. House repair loans etc.

Total corpus fund generated: 1200000.00

Whether annual financial audit has been done Yes No

Whether Academic and Administrative Audit(AAA)has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University	YES	IQAC,GB
Administrative	YES	STATE GOVT.	YES	IQAC, GOVERNING BODY

Does the University/Autonomous College declare results within 30days?

For UG Programmes Yes No

For PG Programmes Yes No

5.9 What efforts are made by the University/Autonomous College for Examination Reforms

University has given partial autonomy for conducting Examination of PG course

What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

University has given partial autonomy for admission to PG courses and conducting Examination of PG course

Activities and support from the Alumni Association

1. Some departments have established Alumni association, Face book groups. Presently the college has a registered Alumni Association (Registration No. S/ 2L/31404 of 2014-15).
2. This year, the college Alumni Association has generated a fund for the benefit of the students and to encourage the current students.
3. Five departments have organized their Reunion Meet this year.

Activities and support from the Parent–Teacher Association

1. Parent – teachers meeting for student progress.
2. Suggestions are also received from the parents for academic development.

Development programmes for support staff

1. The support staff is given orientation regarding office management software.
2. Regular training on student data recording, tabulation and management.
3. Special computer training programme for the supporting staff.

Initiatives taken by the institution to make the campus eco-friendly

- a) College has initiated a green audit for the campus.
- b) NSS units have regular cleaning programme. They plant new trees in the campus and look after the trees in the campus.
- c) Botany department with the help of NSS Unit has develop a new botanical garden is created in front of Vidyasagar building.
- d) Plastic is banned in the campus.
- e) Proper measure of garbage dumping and recycling is taken.
- f) Testing of water is done by Microbiology Department to maintain the quality of drinking water.
- i) Green auditing at the college campus by the students, alumni and teachers of Geography department.

CRITERION - VII

**Innovations &
Best Practices**

Criterion–VII

7. Innovations and Best Practices

Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- a) On line admission process for PG had a positive impact
- b) On line admission process for UG courses for the session started
- c) Library automation also has a positive impact
- d) LCD projectors with computers also helped teachers to execute better teaching tools.
- e) For better career options the Language lab classes have been organized for different departments.
- f) Coaching classes are conducted for students for various competitive examinations.

Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- a) Construction work of Golden Jubilee building has been completed. Utilization certificate has been sent to UGC. Classes are being held in the building.
- b) During the year 2017-18, 2433 new books have been purchased. And order of new books of approximate value of Rs. 10 lacs is placed. Total no. of books in the library becomes 52907. 122 CDs are also available.
- c) In order to make Vidyasagar Bhawan green, 15 kW on grid solar power plant is installed.
- d) A proposal of Rs. 49 lacs for construction of Toilet Block in the Vidyasagar Bhawan was sent to Indian Oil Corporation and the fund has been sanctioned and the construction work has already in progress.
- e) Renovation and construction of new pavements in the campus is almost completed to give the college a better look.
- f) In the academic session 2017-18, 25 computers have been purchased and distributed to different departments and sections of the college.
- g) T & P cell is made more active. In this session a programme of 80 hours duration on personality development and communication skills was conducted by competent resource person from TCS for final year graduate students. TCS has recruited two students from the college.
 - Counseling center is available in the college campus and the experienced faculties give counseling to the students as per the need. This year Prof. (Dr.) Nandan Bhattacharya, Principal of the college delivered a talk on career counseling.
 - To facilitate the needs of the students, one-day orientation programme is conducted for the fresher at the beginning of the academic year to know the importance of higher education.
 - Career Guidance and Placement Cell provides guidance to the students regarding higher Studies and employment.
- i) Karate class could not be started due to poor response from the students. However, B.P.Ed. Department is trying to include Karate in the curriculum.
- j) On line Feedback from the students is implemented.
- k) Internet speed has been increased.

Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- a) College started NCC and organize Annual camp in our college so that our students and can participate in the camp for value education and for their holistic development.
- b) Three college toppers in the University Examination of each subject from our college has been awarded and given certificate of honour to encourage the young minds.
- c) To serve the institutional social responsibility College has allowed the NSS students to involve cleaning programme at number of wards of Panskura Municipality.
- f) Installation of vending machine at the girl's common room to improve hygiene of the rural girl's student.
- g) Mentor-mentee programme in each department of the college

**Provide the details in annexure (annexure need to be numbered as a, b, c)*

Contribution to environmental awareness/protection

- a) Students study Environmental Science as a compulsory course in their curriculum. Apart from this the institution spread awareness and sensitized both the student and the rural community around the college regarding sustainable environment through individual and group talks, exhibitions, visit to nearby slum area and neighbouring schools through NSS unit. The NSS unit has also provided smokeless chullah to the slum dwellers.
- b) Segregating plastic and paper waste is essential for recycling plastic waste. Hence, separate waste baskets are given for segregated disposal of waste.
- c) Survey of plants, trees, shrubs, herbs etc, for bio-diversity assessment for environmental audit

Energy conservation

The college has been very conscious about the energy conservation. In this issue the college Has gradually moved on from normal light bulbs (least required wattage) to fluorescent tube lights, slim lights and the college also replaced most of the CRT monitor by LCD monitors. Thus the minimization of consumption of energy has been encouraging. College also promotes procurement and installation of efficient electrical systems to save electricity. The college has started to use LED lights.

Whether environmental audit was conducted? Yes No

Any other relevant information the institution wishes to add. (for example SWOC Analysis)

STRENGTH:

1. Large campus area and good infrastructure. The college is arguably the largest rural college in West Bengal in terms of student strength and campus area. The college had been reaccredited as grade “A” by NAAC (2016-2021).
2. Large number of student strength hailing from Purba Medinipur district and the neighbouring districts like Paschim Medinipur, Howrah, Hugli. Kolkata, Burdwan, Bankura and Purulia also study here.
3. The college provide ample opportunity to the students to opt for different subjects. The college has a large number of departments and all the programmes which are offered by the college have been affiliated and recognized by the university. The college runs in three shifts –Morning (extended day), Day and Evening shifts.
4. The college also provides three NCTE teachers training courses that are B.Ed , B.P.Ed. and M.P.Ed.
5. The college is well connected by railway train and road ways: Panskura railway station, an important junction station in S. E. Railways and the National Highway-6 are in very close proximity to the college.
6. The college is having a good number of faculty members-59 permanent teaching staff , 47 PTTs and 14 CWTTs. More than 50% permanent teaching staff members are having Ph.D. degree and others are engaged in doing their Ph.D. Research Wing in the college is very strong. UGC has promoted the college from UG College to Ph.D. College. The teachers regularly publish their research articles in the national and international Journals. Since 2011 faculty members have published 290 papers in peer reviewed Journal.
7. Regular meetings of the Teacher Forum of the college to explore ways and means for academic and infrastructural development.
8. Good number of students of our college secures position in the University Examinations.
9. Good number of girl students are getting stipend from “Kanyashree” project of West Bengal Government.
10. Good rapport among all the inmates of the college.
11. Modern and improved central library. The students can access the books electronically.

-
12. All the students of the college are member of the Students Health Home. The college also has a qualified medical practitioner who looks after the medical facility in the college.
 13. Electricity backup of the entire college buildings by three Generators of 66, 30 & 15kVA.
 14. Most of the staff members of the college are members of the employees Credit Society from where they can take loan easily.
 15. The NCC unit has been started under 56 Bengal Battalion. RAISING OF NCC: COY NO -06/55

WEAKNESS:

1. There are 12 Govt. sanctioned faculty posts are lying vacant. Even there is an embargo of appointing PTT or CWTT (from September 2010).
2. Number of permanent Non-Teaching staff is also inadequate.
3. As the college have large number of students with 29 academic programmes, the shortage building space is an important problem.
4. As the college is far away from Kolkata, industries are not showing much interest to come to the college for campus interview.
5. Since the college is rural based the language has been a big barrier.
6. The college has to create more facilities for the Physically Challenged students.
7. Shortage of journals and books in a few departments.
8. The new library building and the sports complex couldn't be completed due to lack of fund.
9. Shortage of adequate space to accommodate large number of students.

OPPORTUNITIES:

1. College has an opportunity to have strong support from Alumni, former faculty members and other well-wishers by organizing regular alumni meet.
2. College has a potential to enhance the activities of Study centers of Netaji Subhas Open University and DDE of Vidyasagar University.
3. College has a potential for active Academic Tie up and collaboration with national and foreign universities for new generation courses.
4. College can engage more students in extra-curricular & co-curricular activities through participation in the college level and inter-college level competition.
5. Students can be attracted to diploma/certificate courses to make them self-dependent.
6. College has opportunity to procure neighbouring lands for its further expansion.
7. The medical insurance to the inmates of the college has been initiated.

CHALLENGES:

1. To create more Government sanctioned Teaching and Non-Teaching posts.
2. To reduce dropout rates.
3. Career counseling of the economically, socially and educationally backward rural students. Many of our students are 1st generation learners.
4. To provide modern facilities to the students.
5. Modernizing the college in such a manner so that the college can achieve the status of Centre of Excellence.
6. To start P.G courses in more subjects in order to facilitate the higher education to the doorstep of our students.
7. To run UG and PG and PH D courses effectively in parallel.
8. To get the status of an autonomous college

8. Plans of institution for next year

- a. Completion of unfinished buildings, toilet block and other consideration of constructions and maintenance works.
- b. Development of academic environment through maximum involvement of various stakeholders.
- c. More Books to be procured for both UG and PG students.
- d. To make the Training and Placement cell more effective.
- e. Peer perception from different institution should be started online.
- f. To develop infrastructure for research activities through establishment of Research Center.
- g. Increase number of equipment in the laboratories.
- h. To motivate and involved the students in social activities.
- i. Implementation of norms and regulations as notified by the UGC and Higher Education Department, Govt. of Wes Bengal
- j. Preparation for UGC Autonomy status
- k. To complete and upload AQAR 2018-2019



Dr. Nirmalya Das
IQAC Coordinator

Coordinator
IQAC
PANSKURA BANAMALI COLLEGE



Prof. Nandan Bhattacharyya
Principal

Principal
Panskura Banamali College



BEST PRACTICE #01, 2017-18

Title: Mentor-mentee programme

Context:

Regular monitoring of the students for academic development

The objectives:

1. To improve quality and value based education
2. To increase attendance and reduce the rate of dropout rate
3. To increase the student support services
4. To increase personal contact between students and teachers
5. To develop parent-teacher's involvement
6. To solve the various problems of the students.

The Practice:

1. No of students are equally divided among the number of teachers in each academic departments
2. Regular meeting with the students
3. Identification of problems of the students
4. Discussion about the problems of the students
5. Increase student attendance in the class

Obstacles faced/Problems encountered:

1. Low teacher-student ratio
2. Shortage of permanent faculty
3. Lack of awareness among the guardian
4. Poor attendance of guardians in parent-teachers meeting

Evidence of Success:

It is encouraging to all the student, teachers and guardians to involve in the process to improve the academic quality of the students as well as the institution.

Resources Required:

1. No of teachers and supportive academic staffs
2. Regular communication system.

Contact Details:

**The Principal Panskura Banamali
College Panskura RS PIN721152
WB, INDIA
Email: principal.pbc@gmail.com
03228-252222**

ACADEMIC CALENDAR SESSION 2017 – 2018

Month	No. of week to Academic session	Dates in the week	Holidays	No. of no class days	No. of days available for holding class / Exam.	Remark
(1)	(2)	(3)	(4)	(5)	(6)	(7)
January 2018	1 st	January (1-7)	01.01.2018 (New year's day) 07.01.2018 (Sunday)	2 day	5days	02.01.2018 Commencement of UG (Science) 2 nd Semester (under CBCS only) classes & P.G. 4 th Semester classes.
	2 nd	January (8-14)	12.01.2018 (Swami Vivekananda's Birthday) 14.01.2018 (Sunday & Poush Sankranti)	2 days	5days	
	3 rd	January (15-21)	21.01.2018 (Sunday)	1day	6days	Commencement of P.G. 2 nd Semester classes.
	4 th	January (22-28)	22.01.2018 & 23.01.2018 (Saraswati Puja) 23.01.2108 (Netaji's Birthday) 26.01.2018 (Republic day) 28.01.2018 (Sunday)	4days	3days	
January – February 2018	5 th	January 29 – Feb 04	04.02.2018 (Sunday)	1day	6 days	
February 2018	6 th	February (05 – 11)	11.02.2018 (Sunday)	1day	6days	2 nd Internal assessment Part III (B.A./B.Sc./B.Com) (Hons) - 05.02.2018 1 st Internal assessment Part III (B.A./B.Sc./B.Com)(Gen) - 05.02.2018 2 nd Internal assessment Part II

						(B.A./B.Sc./B.Com) (Hons) - 07.02.2018 2 nd Internal assessment Part I (B.A./B.Com) (Hons) - 09.02.2018
	7 th	February (12 - 18)	14.02.2018 (Shivaratri) 18.02.2018 (Sunday)	2 days	5days	15.02.2018 Closing of 3 rd year B.A./B.Sc./B.Com classes. 1 st Internal assessment Part II (B.A./B.Sc./B.Com)(Gen) - 12.02.2018 - 15.02.2018 1 st Internal assessment Part I (B.A./B.Sc./B.Com)(Gen) - 16.02.2018 - 19.02.2018
	8 th	February (19 - 25)	25.02.2018 (Sunday)	1 day	6days	Commencement of practical examination Part - III 2018 (20.02.2018)
February - March 2018	9 th	February 26 - March 04	01.03.2018 - 02.03.2018 (Doljatra) 04.03.2018(Sunday)	3days	4days	1 st Internal Assessment of UG 2 nd Semester (Core III & IV) 28.02.2018
March 2018	10 th	March (05 - 11)	11.03.2018 (Sunday)	1 day	6days	1 st Internal Assessment of UG 2 nd Semester (GEC - II) 09.03.2018 1 st Internal Assessment of PG 4 th Semester 07.03.2018
	11 th	March (12 - 18)	18.03.2018 (Sunday)	1 day	6days	1 st Internal Assessment of PG 2 nd Semester 14.03.2018
	12 th	March (19 - 25)	25.03.2018 (Sunday)	1 day	6days	19.03.2018 Closing of 1 st & 2 nd year B.A./B.Sc./B.Com classes
March - April 2018	13 th	March 26 - April 01	30.03.2018 (Good Friday) 01.04.2018 (Sunday)	2 days	5days	1st B.O.S meeting of PG (26.03.2018 - 29.03.2018) Commencement of theory examination Part - III 2018 (20.03.2018)
April 2018	14 th	April (02 - 08)	08.04.2018 (Sunday)	1 day	6days	
	15 th	April (09- 15)	14.04.2018 (Chaitra Sankranti & (Dr. B.R. Ambedkar's	2 days	5days	2 nd Internal Assessment of PG 4 th Semester 11.04.2018

			Birthday) 15.04.2018 (Sunday & (Bengali Naba Barsha)			
	16 th	April (16- 22)	22.04.2018 (Sunday)	1 day	6 days	2 nd Internal Assessment of PG 2 nd Semester 21.04.2018
	17 th	April (23- 29)	29.04.2018 (Sunday)	1 day	6 days	2nd B.O.S meeting of PG (23.04.2018 - 26.04.2018) Commencement of practical examination Part - II 2018 (Tentative)
April - May 2018	18 th	April 30 - May 06	01.05.2018 (May Day) 06.05.2018 (Sunday)	2 days	5 days	30.04.2018 Closing of PG 4 th , 2 nd Semester and UG 2 nd Semester (CBCS only).

	19 th	May (07 - 13)	09.05.2018 (Rabindranath's Birth Day) 13.05.2018 (Sunday)	2 days	5 days	Commencement of theory examination Part - II 2018 (Tentative)
May 2018	20 th	May (14 - 20)	16.05.2018 - 19.05.2018 (Summer Recess) 20.05.2018 (Sunday)	5days	2 days	Exam., administrative work, academic task etc. Commencement of theory examination PG 4 th Semester 14.05.2018 (Tentative) Commencement of theory examination PG 2 nd Semester 15.05.2018 (Tentative)
	21 st	May (21 - 27)	21.05.2018 - 26.05.2018 (Summer Recess) 27.05.2018 (Sunday)	7days	-----	Exam., administrative work, academic task etc.
May - June 2018	22 nd	May 28 - June 03	28.05.2018 - 02.06.2018 (Summer Recess) 03.06.2018 (Sunday)	7days	-----	Exam., administrative work, academic task etc.
	23 rd	June (04 - 10)	04.06.2018 - 09.06.2018 (Summer Recess) 10.06.2018 (Sunday)	7days	-----	Exam., administrative work, academic task etc.
	24 th	June (11 - 17)	11.06.2018 - 16.06.2018	7days	-----	Commencement of practical examination

June 2018			(Summer Recess) 17.06.2018 (Sunday)			Part – I 2018 (Tentative) Exam., administrative work, academic task etc.
	25 th	June (18 – 24)	18.06.2018 – 23.06.2018 (Summer Recess) 24.06.2018 (Sunday)	7days	-----	Exam., administrative work, academic task etc.
	26 th	June (25 – 30)	25.06.2018 – 30.06.2018 (Summer Recess)	7days	-----	Exam., administrative work, academic task etc.

